



# Calvary Christian Academy

## Happy Day Learning Center

“ Educating Students to Realize Their God-Given Potential”



## Tuition Assistance Application

### For the School Year Beginning Fall 2010



Thank you for considering us as the Preschool/School of your choice. We value all families and pray that we may assist any family in need.

Information needed to complete your application:

- Copies of your 2009 IRS Federal Form 1040, 1040A or 1040-EZ U.S. Individual Income Tax Return, including supporting tax Schedules C, E, F. If applicant and co-applicant file separately, we require both tax returns for the same tax year.
- Copies of all 2009 W-2 Wage and Tax Statements for both you and your spouse.
- Copies of all supporting documentation for household Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, Temporary Assistance

**Return Completed Form To:**

Calvary Christian Academy  
Happy Day Learning Center  
Finance Office  
1111 Preakness Ave  
Wayne, NJ 07470



# IMPORTANT

The Tuition Assistance Application provides personal and financial information used to evaluate your need for financial aid. Incomplete or inaccurate information may affect your ability to receive financial aid. Complete all the fields and enter “O” or “N/A” for questions that do not apply.

## GENERAL INSTRUCTIONS

1. Please do not submit multiple applications. One application will be processed per household.
2. If the parents are divorced, the parent responsible for payment of the tuition should complete and sign this form. If each of the divorced parents is responsible for a portion of the tuition, each parent should complete a separate form and indicate the portion of tuition for which he/she is responsible.
3. If the parents are “married filing separately,” report total household earning on this form and enclose both filers’ tax returns, including all supporting schedules and W-2 information.
4. For all financial-related information, round up to the next whole dollar.
5. Retain a copy of the application for your records.
6. Applications received without a signature will not be processed.
7. Paid registration(s) form(s) for either/both Calvary Christian Academy and Happy Day Learning Center must be attached to application.
8. Section 6, Comments/Reasons for requesting tuition assistance, is included to help you explain your situation. This is an important section because this section will enable the School Board to have a better understanding of your need.
9. Incomplete applications will be returned.

## Note

Please allow 4 to 6 weeks for your application to be processed. All applications are reviewed by the School Board and you will be notified in writing of the decision. All decisions, at the discretion of the School Board, are final and are made on a first come, first served basis, and are made as funds are available. Any funds received are contingent upon attendance. If you have any questions in filling out this form please contact the Finance Manager, (973) 694-3584 ext: 255.





Please use blue or black ink to complete the application.

## Section 3: Applicant & Spouse Income Information

1. Size of household: Number of adults living in this household    
 Number of children living in this household
2. Do you file a federal income tax return?  Yes, I file taxes.  No, I do not file taxes.
3. Does the Spouse file a federal income tax return?  Yes, files jointly with the applicant.  
 Yes, files separately from applicant.  
 No, does not file.

**Please enclose a copy of your 2009 IRS Federal Form 1040, 1040A or 1040-EZ U.S.**

**Individual Income Tax Return, including supporting tax Schedules C, E, F.**

**Also, include all W-2 Wage and Tax Statements for both you and your spouse.**

**NOTE: If you are applying before you file your taxes, please submit as soon as they become available.**

Taxable and Nontaxable Income:	Income 2009	Estimated Income 2010
>Applicant's income from W-2's .....	\$ _____	_____
>Spouse's income from W-2's .....	\$ _____	_____
>Income from self-employment Schedule C .....	\$ _____	_____
>Interest/Dividends .....	\$ _____	_____
>Rental income .....	\$ _____	_____
>Alimony/child support .....	\$ _____	_____
>Tuition support anticipated from friends/ relatives/employer .....	\$ _____	_____
>Other: _____ .....	\$ _____	_____
<b>Total</b> .....	<b>\$</b> _____	_____

5. Change of Income:

Do you anticipate a decrease in your 2010 income?  Yes  No

If yes, complete the following question:

5a. Your income will be reduced in the coming year for the following reason(s). (Select all that apply.)

Applicant:

Spouse

- Unemployed or expect to be unemployed
- Will have reduced hours
- Plan to take a job at a lower rate
- Exiting the workforce (plan to work in the home)
- Filing legal separation or divorce
- Plan to retire
- Medical reasons
- Death of a spouse
- Increase in family size
- Loss of alimony or spousal support
- Military reasons
- Other: \_\_\_\_\_

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- Military reasons
- Other: \_\_\_\_\_





§ — Attach Here — §

- Copies of your 2009 IRS Federal Form 1040, 1040A or 1040-EZ U.S. Individual Income Tax Return, including supporting tax Schedules C, E, F. If applicant and co-applicant file separately, we require both tax returns for the same tax year.
- Copies of all 2009 W-2 Wage and Tax Statements for both you and your spouse.
- Copies of all supporting documentation for household Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF)
- Registration Form(s) with payment